

**Yellow Medicine County Board Meeting Minutes
December 26, 2019**

Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Gary Johnson, John Berends and Ron Antony also present. Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson and Finance and Administration Deputy Ashley Soine.

Pledge of Allegiance

Approve Agenda 12-26-19-01 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the agenda with the following additions: add Service Agreements with Avera Granite Falls to Consent Agenda, add 2020 Commissioner salary to Regular Agenda and add Westlaw Contract to the Regular Agenda. Motion carried with all voting in favor.

Consent Agenda 12-26-19-02 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the consent agenda items as follows: December 17, 2019 County Board meeting minutes; December 17, 2019 Truth in Taxation meeting minutes; Service Agreements with Avera Granite Falls. Motion carried with all voting in favor.

Citizen Comments None

Commissioners' Report Commissioner Kack reported on CEE-VI Task Force. Commissioner Berends reported on Safety Committee. Commissioner Johnson reported on Clarkfield City Council meeting, update on old Clarkfield school building, Prairie Lakes Youth Program, union meeting, MSSA meeting and Prairie Five. Commissioner Renneke reported on union meeting. Commissioner Antony reported on Pioneerland Library System, Emergency Communication Board and Counties Providing Technology.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

The board recessed for break at 9:58 a.m.

The board reconvened at 10:13 a.m.

Approval of Disbursements/Review Auditor's Warrants 12-26-19-03 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$3,091.35 Ditch Fund, \$98,276.73 Revenue Fund, \$11,071.10 Road & Bridge Fund, \$160,068.81 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Regular Agenda

Westlaw Contract and Resolution #42-2019 12-26-19-04 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Westlaw Contract for three years and approve resolution #42-2019 to allow County Attorney Helgeson to sign the contract. The cost is \$35.28 per month with a 5% increase each year. Motion carried with all voting in favor.

2020 Commissioner Per Diem 12-26-19-05 Motion by Commissioner Antony and seconded by Commissioner Kack to keep per diems paid to Commissioners for other meetings attended the same as 2019 (\$50/half day and \$100/full day). Motion carried with all voting in favor.

2020 Commissioners Salary and Resolution #41-209 12-26-19-06 Motion by Commissioner Antony and seconded by Commissioner Kack to approve resolution #41-2019 to keep the salary the same for Commissioners in 2020. Commissioner salary will be \$23,545 annually and the Chairperson will receive \$24,145 annually (\$600 more than base Commissioner salary). Motion carried with Commissioners Antony, Kack and Berends voting in favor and Commissioners Johnson and Renneke voting against.

Resolution #38-2019 to Commit Fund Balance 12-26-19-07 Motion by Commissioner Antony and seconded by Commissioner Berends to approve resolution #38-2019 to commit fund balance from the General Revenue Fund and Road & Bridge Fund as presented. Motion carried with all voting in favor.

Resolution #39-2019 to Accept Gifts and Grants 12-26-19-08 Motion by Commissioner Antony and seconded by Commissioner Kack to approve resolution #39-2019 to accept gifts and grants received in 2019. Motion carried with all voting in favor.

YMC Newspaper Group Legal Advertising Agreement 12-26-19-09 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the Yellow Medicine County Newspaper Group Legal Advertising Agreement for 2020 and 2021. Motion carried with all voting in favor.

Ditch Year End Fund Balance 12-26-19-10 Motion by Commissioner Antony and seconded by Commissioner Berends to authorize the General Revenue Fund to advance/loan up to \$500,000 at 4% APR interest to the Ditch Fund to cover the County Ditch Improvements costs. Funds will be repaid to the General Revenue Fund when funds become available in the Ditch Fund or by bonds issued at a later date. Motion carried with all voting in favor.

Consignment Agreement 12-26-19-11 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the Consignment Agreement with Enterprise Fleet Management, Inc. which allows Enterprise to sell three Sheriff vehicles that are being replaced. Motion carried with all voting in favor.

Purchase of Omniballot Tablets 12-26-19-12 Motion by Commissioner Antony and seconded by Commissioner Berends to allow the Property & Public Services Director to enter into a Purchase Agreement to purchase three Omniballot Tablets from SeaChange Election Services. The total purchase cost is \$14,865 with \$5,286 used from the VEGA grant and the remaining \$9,579 coming from assigned funds banked for election expenses. Motion carried with all voting in favor.

Department/Program Updates

Tom Remmele, Brooke Buysse and Brayden Anderson, Soil and Water Conservation District, gave an update.

Rae Ann Keeler-Aus, Family Service Center, gave an update.

Cynthia Koll Tengwall 12-26-19-13 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the 2020 Purchase of Service Agreement with Cynthia Koll Tengwall for Family Court Conferencing services. The cost will not exceed \$2,500. Motion carried with all voting in favor.

Western Mental Health Center 12-26-19-14 Motion by Commissioner Kack and seconded by Commissioner Antony to approve the 2020 Purchase of Service Contract with Western Mental health as per the Comprehensive Adult Mental Health Act and the Comprehensive Children's Mental Health Act to provide the following services:

Family Community Support Program:

Individual	\$72.08 per hour
Group	\$35.88 per hour
Administrative costs	\$13.26 per hour

Adult Community Support:

Adult Community Support Program Services, Provided by a Mental Health Practitioner	\$72.08/hour
Adult Community Support Program Services, Provided by a Community Service Aide	\$30.00/hour
AMHRS Individual service	\$72.08/hour
AMHRS Group	\$32.50 /hour
Certified Peer Specialist	\$72.08/hour

Parenting Education:

Group Parenting Education	\$72.08/hour
Individual Parent Education	\$72.08/hour

General Mental Health Services: \$139,095

- Adult Outpatient Treatment
- Children's Outpatient Treatment
- Adult Crisis Services – Face-to-Face
- Children's Crisis Services – Face-to-Face
- Adult Medication Management
- Children's Medication Management
- Children's Diagnostic Assessment
- Adult Diagnostic Assessment
- Adult Consultation
- Children's Consultation
- Community Education
- Access and Availability Services
- 24 hr. Emergency Services

Motion carried with all voting in favor.

Presbyterian Family Foundation 12-26-19-15 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the 2020 Purchase of Service Contract with Presbyterian Family Foundation for Guardian and Conservator services. The costs will not exceed \$45,000. Motion carried with all voting in favor.

Positive Perspectives for Wellness 12-26-19-16 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the 2020 Purchase of Service Contract with Positive Perspectives for Wellness for Children's Mental Health Clinical Supervision. The cost will not exceed \$7,500. Motion carried with all voting in favor.

Canby DAC 12-26-19-17 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the 2020-2021 Purchase of Service Contract with The Canby DAC for DT & H Services for one consumer at the following rates:

Full day rate of \$100.00

Partial day rate of \$67.00

Transportation rate of \$12.67

Motion carried with all voting in favor.

Project Turnabout 12-26-19-18 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the Purchase of Service and Host County Contract with Project Turnabout for Detox services effective January 1, 2020 through December 31, 2020. The rate is increasing from \$323.50 to \$333.00. Motion carried with all voting in favor.

PrimeWest Resolution #40-2019 12-26-19-19 Motion by Commissioner Berends and seconded by Commissioner Antony to approve resolution #40-2019 which approves Yellow Medicine County to join the PrimeWest Rural Minnesota Health Care Access Initiative (dba PrimeWest Health). Motion carried with all voting in favor.

P.A.C.T. for Families Collaborative 12-26-19-20 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the Interagency Agreement with P.A.C.T. for Families Collaborative from January 1, 2020 through December 31, 2020. Yellow Medicine County Family Services will be the fiscal agent for P.A.C.T. for Families and will receive a payment of \$3,000 for the services. Motion carried with all voting in favor.

The board recessed for break at 11:23 a.m.

The board reconvened at 11:33 a.m.

Close Meeting 12-26-19-21 Motion by Commissioner Antony and seconded by Commissioner Berends to close the meeting at 11:34 a.m. The meeting was closed under Minnesota Statute 13D.05 to discuss labor negotiations. Those present were the County Board members, County Administrator Angie Steinbach, County Attorney Keith Helgeson and Human Resources Coordinator Ashley Soine. Motion carried with all voting in favor.

Open Meeting 12-26-19-22 Motion by Commissioner Antony and seconded by Commissioner Berends to open the meeting at 12:11 p.m. Motion carried with all voting in favor.

The board recessed for lunch at 12:12 p.m.

The board reconvened at 1:05 p.m.

County Vehicles 12-26-19-23 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the following: move the 2016 Chevy Equinox from Family Services to the Government Center for multi-department use; sell the 2013 Ford Explorer (Assessor vehicle) and the Highway Department Unit 207 or 208 and purchase a new vehicle through Enterprise Fleet Management to replace the Assessor's vehicle. Motion carried with all voting in favor.

Lacey Rigge, Finance Manager and Administrator Steinbach reviewed the 2020 draft budget.

Payable 2020 Tax Levy 12-26-19-24 Motion by Commissioner Antony and seconded by Commissioner Kack to approve a 3.87% net levy increase for 2020. Motion failed with Commissioners Antony and Kack voting in favor and Commissioners Johnson, Berends and Renneke voting against.

Payable 2020 Tax Levy 12-26-19-25 Motion by Commissioner Berends and seconded by Commissioner Johnson to approve a 4.87% net levy increase for 2020 for a total net tax levy of \$10,955,048 and to approve the 2020 budget as follows:

Revenue Fund	\$6,390,651
Road & Bridge Fund	\$2,132,600
Human Services Fund	\$2,580,642
Library	\$87,621
Tax Abatement	\$9,000
Water Plan	\$6,153
Justice Center Bond	\$424,049
Total Certified 2019 Gross Tax Levy	\$11,528,060
Less: 2020 Certified County Program Aid	\$573,012
Total Certified 2019 Net Tax Levy	\$10,955,048

Fund	Revenues	Expenses	Surplus/(Deficit)
General	8,460,914	8,470,914	(10,000)
Road & Bridge	7,784,224	7,664,920	119,304
Human Services	4,927,312	4,927,312	-
Bond Debt	424,049	404,475	19,574
Total Budget	21,596,499	21,467,621	128,878

Motion carried with Commissioners Berends, Johnson and Renneke voting in favor and Commissioners Antony and Kack voting against.

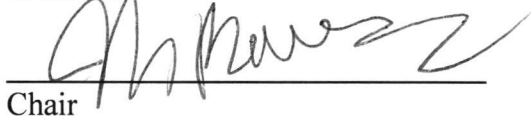
Other Business None

Informational None


Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 12-26-19-26 Motion by Commissioner Berends and seconded by Commissioner Johnson to adjourn at 2:29 p.m. Motion carried with all voting in favor.

Witness:


Chair

Attest:


Angie Steinbach, County Administrator